



MICHAEL R. GUZZETTA

CPA, MBA

EXECUTIVE MANAGEMENT PROFESSIONAL

CONTACT ME



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guzzettacpa.com

Professional Summary

A results-oriented professional with senior management experience in accounting, finance, and operations. Well organized with proven ability to manage business processes governing multi-state regions. Complementing strengths include: process analysis; managing cross-functional teams; and training. Excellent interpersonal skills with key experience in:

- Policy & Procedure Development
- Finance & Accounting Management
- Budgeting & Analysis
- Sarbanes Oxley Compliance
- Tax Preparation
- SEC Reporting

MICHAEL R. GUZZETTA, CPA, MBA

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BIOGRAPHY

Michael Guzzetta is a Certified Public Accountant with a practice located in Northeast, Ohio providing services including business and individual taxation, non-profit accounting, corporate policy and procedure development, business organization and consulting.

Prior to opening his practice he spent 20 years in corporate management in the communications and energy industries. His positions included Midwest Region Business Manager for a Fortune 100 company, Controller for an energy marketing company, and Treasurer of a publicly traded energy company.

Mike also served as an Adjunct Professor at Stark State College and taught courses in accounting, finance, business management, and economics. He is a graduate of Stark State College and Walsh University where he graduated Magna Cum Laude with a BA in Accounting. Mike went on to earn his Masters in Business Administration from Capital University in Columbus, Ohio and is currently pursuing his Masters in Healthcare Administration at Walsh University.

He is a member of the Ohio Society of CPAs and past member of the AICPA and is active in the community. He has served on the boards of the Canton Ballet, the ALS CARE Project and currently sits on the Finance Committee of Stark County Board of Developmental Disabilities.

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EDUCATION

Master of Business Administration

Capital University, 2009

Bachelor of Arts, Accounting

Magna Cum Laude

Walsh University, 1994

Certified Public Accountant, Member AICPA, Ohio Society of CPAs

Current Member, Finance Committee, Stark County Board of Developmental Disabilities

Former Board Member of Canton Ballet, Adjunct Professor at Stark State College

CAREER HIGHLIGHTS

2014–2015

Trans Energy Inc, St Marys, WV

Treasurer

Principal financial officer of a publicly held company with an asset base of \$103MM and four wholly-owned subsidiaries. Responsible for corporate banking, risk management, maintaining fiscal control, budgeting, taxation and SEC reporting. Administrator of 401K plan. Negotiated adjustments with non-operator investors and various service suppliers.

- Managed finance and production reporting for stakeholders including shareholders, lenders, joint venture partners
- Reduced monthly close cycle and by five days by improved utilization of existing staff and systems
- Created a monthly board package

communicating results of operations, pricing and production trends, key analytics

2009–2014

The Guzzetta Company LLC, Canton, OH

Michael R. Guzzetta, CPA

Public accounting practice with concentrations on tax, business consulting, non-profit accounting, and general accounting across multiple industries. Practice includes compilations, quarterly and annual tax preparation for Sole Proprietors, S-Corps, C-Corps, and Partnerships.

2003–2009

Time Warner Cable Media Sales, Columbus, OH

Midwest Region Business Manager

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CAREER HIGHLIGHTS

Directed the daily finance and accounting operations for a media sales region with \$146M in annual sales. Key initiatives included development of region credit and collection policies, commission procedures, and region banking and accounting procedures. Developed high quality team of 14 financial analysts, credit administrators, and accountants.

- Managed finance and reporting integration of acquisitions in 2006 and 2007 that tripled our client base
- Responsible for monthly and year-end close of region general ledger, variance analysis, and corporate reporting
- Developed monthly peer-to-peer conference calls across all regions with a focus on best practices
- Managed real estate contracts, team with

corporate real estate on renewals, negotiate small office leases

2003–2003

Nicole Energy & Power Corporation, Columbus, OH

Corporate Controller

Director of general accounting, financial reporting, banking, and credit relationships for company going through financial stress from failed acquisitions, supplier litigation, and high employee turnover. Key accomplishments include re-establishing relationships with suppliers, banks, and external auditors.

- Managed the company's first financial audit.
- Initiated a managed escrow account with major regional bank to insure supplier payments. This new procedure was key

to re-establishing supplier confidence and negotiating lower prepayments

1995–2002

Belden & Blake Corporation, N. Canton, OH Accounting Supervisor

Managed the financial reporting and joint venture distributions for \$70M in annual revenue. Responsible for A/R, A/P, bank accounts, production taxes, maintaining internal controls, royalty investor relations. Responsible for three departments including a measurement services group that generated \$350,000 in annual sales.

- Cleared \$1.2 million in unbilled operating expenses, \$400,000 unbilled capital expenditures
- Developed key corporate policies in areas

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CAREER HIGHLIGHTS

of management accountability and supplier quality standards

- Manager of production system closing cycle, supplier reporting, royalty payment and servicing

1995–1996

Belden & Blake Corporation, N. Canton, OH District Accountant, Ohio

Managed the accounting and financial reporting for Ohio operations. Direct report to the District VP of Operations. Responsible for district budgeting, cap-ex, pricing, and financial reporting.

- Leader of management team that developed a training program for new consumer billing system
- Created standardized variance reports and

trained production managers in variance analysis

- Established quarterly corporate accounting forums involving all districts

1990–1995

GE Capital Corporation, Canton, OH

Senior Accounting Specialist

Maintained general ledger accounts, provided PC support, analyzed bank earnings, reconciled subsystems for Asset Management Branch of GE Mortgage.

- Reduced reconciliation processing time 50% by designing Excel spreadsheets for trial balances
- Revised interest tracking procedure resulting in \$250,000 additional interest income
- Earned 8 superior performance awards for

process improvements over 4 years

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SYSTEMS AND APPLICATIONS

- PeopleSoft
- J.D. Edwards, McCormick & Dodge
Accounting
- CA Accounting
- QuickBooks Pro
- Eclipse Traffic and Billing
- ACL Auditing Software
- Access
- Lacerte Tax
- Drake Tax
- Creative Solutions

Thanks for learning about me. Now take the next step: contact me and let's do something great together.